



**Koffee Talk®**

**PLEASE MAKE SURE YOU READ ALL OF THE INFORMATION BELOW FIRST. Thanks!**

**MEMBERSHIP SUBSCRIPTION AGREEMENT**  
(This is vital information - please read before joining!)

Before finishing your Koffee Talk® membership application, please read the following Membership Subscription Agreement (MSA) carefully. If you ("Member") agree to these Terms, please go back to the previous page, check the box labeled "I agree," and complete your application. This will constitute a binding agreement between you and Koffee Talk® ("we"). Please note that any violation of these Terms may result in termination of your Koffee Talk® membership.

**1. Description of Member Benefits & Services**

Koffee Talk® is a membership organization dedicated to connecting marketing and sales professionals. Our primary focus is to provide an unprecedented networking environment, creating a platform for members to connect with like-minded professionals to exchange ideas, increase their circle of influence, generate referrals and advance their career.

All Membership plans include the following:

- 2 Chapter - Baltimore and Harford County
- Meet other marketing and sales professionals in a professional and welcoming environment
- Generate and exchange leads and increase your circle of influence
- 20 annual breakfast meetings - including meeting/networking/guest speaker. *No additional charge to members to attend breakfast meetings.*
- Monthly brew happy hours – evening networking opportunity for members and non-members
- Corporate portrait by Jackson Photography
- Koffee Talk On-line Community, members only

**2. Member Registration**

In order to use the Koffee Talk® Service, you must first register with Koffee Talk® by completing the membership application. In filling out the application, you agree to provide true, accurate, current, and complete information "Your Profile" as requested by the application form. In addition, you agree to maintain and promptly update such Profile Information to keep it true, accurate, current, and complete.

### **3. Membership Dues and Billing**

**a. Membership Dues.** You may choose between a monthly membership or a traditional single payment = an annual membership plan.

\$17.95 per month, 12 month subscription plan = 12 month membership term  
\$145.00 individual plan – single annual payment = 12 month membership term  
\$325.00 individual plan. – single 3 year payment = 36 month membership term  
*Save money by choosing a single payment plan*

Membership dues are payable in advance and are not refundable in whole or in part, except at the sole discretion of Koffee Talk®.

Members with either a 12 month plan or an annual membership are protected from any membership fee increase during the term of their membership. We reserve the right to change the Dues at any time, provided, however, that we give you thirty (30) days advance notice of your renewal date. If you find such changes unacceptable, you may cancel your membership at the conclusion of your membership term.

**b. Transferable Membership.** Company paid memberships are transferable. Please note, there will be a \$25.00 processing fee each time a membership is transferred from one employee to another. The fee applies to both paid and partnership memberships. This charge is to offset the administrative cost of processing a new membership as well as issuing a New Member Welcome Packet.

**c. Billing.** You are responsible for any and all charges to your credit card. If you have any questions about charges to your credit card, you should contact Koffee Talk® via email at [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net). All charges will be considered valid unless disputed in writing within thirty (30) days of the billing date. Adjustments will not be made for charges that are more than 30 days old. Delinquent Accounts may be suspended or canceled at Koffee Talk®'s sole discretion. Charges will continue to accrue for suspended Memberships until the Membership is canceled. Koffee Talk® may impose an additional charge to reinstate a suspended Membership.

**d. Payment by Credit Card.** If you elect to pay dues monthly via credit card, we charge Dues in advance, on a monthly basis (30 day billing cycle), directly to your credit card. You must report any changes to your billing information within thirty (30) days of the change. Koffee Talk® is not responsible for any charges or expenses (e.g. for overdrawn accounts, exceeding credit card limits, etc.) resulting from charges billed by Koffee Talk®.

**e. Auto-Renewal.** All Memberships paid via credit card are auto-renewing, meaning that we will bill your credit card on the anniversary of your most recent subscription, until you cancel.

Monthly Membership, will automatically renew on a 30-day cycle. So for example, if you joined on May 2 your credit card will be charged on May 2; June 2; July 2; and so on until you cancel your membership.

Annual Membership, will automatically renew on the yearly anniversary of your application. Koffee Talk® will e-mail you 30 days before your membership expires informing you that your account is or is not set for automatic renewal. So for example, if you joined on May 2, 2009 your credit card will be charged on May 2, 2010; May 2, 2011 and so on until you cancel your membership.

If you joined Koffee Talk® prior to May 1, 2009 your annual membership is not set to automatically renew. If you would like it to set-up automatic renewal contact Koffee Talk® at [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net) to request that your settings be changed.

If you do not want to automatically renew your annual membership, contact Koffee Talk® at [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net) to request that your settings be changed. Otherwise, we will renew your subscription automatically one year from your original date of subscription.

It must be understood that all accounts are renewed automatically at the end of each subscription period/membership term. It is the MEMBER'S responsibility to monitor their own credit card account. You may cancel your account at any time, however NO REFUNDS WILL BE GIVEN FOR FUNDS ALREADY DEDUCTED under any circumstances.

For billing purposes, we will encrypt and securely store your credit card information and may ask to you to update it upon membership renewal. You can opt-out of annual auto-renewals by contacting Koffee Talk® at [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net). If after your auto-renewal you decide to cancel your Membership, you may receive a refund of the most recently charged dues (minus the credit card processing fees) by contacting Koffee Talk® at [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net) within thirty (30) days of your most recent auto-renewal.

#### **4. Cancellation Policy**

If you have a problem with Koffee Talk®'s service, please email us [info@KoffeeTalk.net](mailto:info@KoffeeTalk.net) and we will do our best to resolve the problem for you. If you are still not satisfied with our service, you may cancel an annual membership within the first 30 days and we will refund your dues.

If you do not wish to automatically extend your Membership for another term equal to the length of the initial term, you will provide Koffee Talk® written notice (via email to [info@koffeetalk.net](mailto:info@koffeetalk.net) or mail to PO Box 9744 Towson, Maryland 21284) of your intent not to automatically renew within the specified time of my membership plan. As a member, you are responsible for ensuring a cancellation request is received and processed. A confirmation e-mail will accompany any processed cancellation and will be sent via e-mail within 2 business days of the request.

If you cancel your monthly membership, you are responsible for paying the monthly membership fee through the last day of your current one-month billing cycle. Monthly subscriptions are billed in advance and may be cancelled after the initial term has expired. Your account will be closed at the end of the current pre-paid billing period.